MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF PEKIN PUBLIC LIBRARY HELD TUESDAY, SEPTEMBER 22, AT 5:00 P.M. AT 301 S. FOURTH ST., PEKIN, IL.

TRUSTEES PRESENT: Carrie Allen, President; Randy Turner, Vice President; Gary Gillis, Treasurer; Mary Jane Sours; Maureen Naughtin; Christy Gardner; Larry Spialek

TRUSTEES ABSENT: Leslie Leitner, Secretary; Mary Ann Ladendorf

OTHERS PRESENT: Jeff Brooks, Director; Victoria Volckmann, Assistant Director; Emily Lambe, Business Operations and Communication Manager; Sarah Taylor; J Madsen-Ashbaker

President Allen called the meeting to order at 5:00 p.m.

MINUTES

The MINUTES of the Tuesday, July 28, 2026, Regular Board Meeting; Thursday, Aug. 13, 2026, Building and Grounds Committee Meeting; Tuesday, August 18, 2026, Finance Committee Meeting; Thursday, August 20, 2026, Library Services Committee; Wednesday, September 16, Building and Grounds Committee were APPROVED. Copies of the minutes and financial reports were sent to the Trustees prior to the meeting. Trustee Gillis MOVED to APPROVE the minutes. Trustee Sours SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

AUDIENCE TO VISITORS

Sarah Taylor introduced herself and gave an overview of her position at the library as an Interlibrary Loan Specialist. J Madsen-Ashbaker, a library patron, brought some requests to the Board regarding the Garden Class and involving the older students. Director Brooks will contact her to see how they can move forward.

CORRESPONDENCE AND COMMUNICATIONS

Trustee Connection

Upcoming Programs

Emily Lambe updated the Board on library programs for October. Director Brooks went over the Finance and Budget portion of the Illinois Public Library Standards. Director Brooks noted the upcoming Board Committee meetings to be scheduled in October. President Allen presented the proposal to amend the Bylaws; this will be considered the first reading of the proposed amendments.

FINANCIAL REPORT AND EXPENDITURE APPROVAL

Following discussion, Trustee Gillis MOVED to APPROVE expenditures for July in the amount of $167,241.38 and August in the amount of $161,175.80. Trustee Turner SECONDED the MOTION. On roll call vote, Trustees Sours, Turner, Naughtin, Gardner, Gillis, Spialek, and Allen voted aye. There were no nays. MOTION was PASSED.

COMMITTEE REPORTS

The Building and Grounds committee met to discuss the lobby desk design. The Library Services committee met and Trustee Gardner noted she shared a reading level chart with Cat that the schools use. The Finance committee met to update some policies. They also talked about the possibility of donors donating stock to the library.

DIRECTOR'S REPORT

Director Brooks noted he will be scheduling goal meetings or updates for the strategic plan the first week of November.

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve the New Programming Policy and Changes to Materials Selection Policy and Fiscal Policies	Trustee Gillis MOVED to APPROVE the New Programming Policy and changes to the Materials Selection Policy and Fiscal Policies. Copies of the changes were in the board packet. Trustee Spialek SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED
Approve Lobby Desk Design	Trustee Naughtin MOVED to APPROVE the Lobby Desk Design. Trustee Sours SECONDED the MOTION. Director Brook presented the lobby desk design and materials. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.
Award Contract for Replacing Condensing Units 1, 2, & 3	Trustee Spialek MOVED to APPROVE the Contract for Replacing Condensing Units 1, 2 & 3. Trustee Gillis SECONDED the MOTION. Director Brooks noted the ongoing problems with the Air Conditioning Units and are nearing the end of their expected operating life. This will be paid from the Capital Development Fund. On roll call vote, Trustees Sours, Turner, Naughtin, Gardner, Gillis, Spialek, and Allen voted aye. There were no nays. MOTION was PASSED.
Approve RLG Proposal to Access Lintel and Recommend Repair Options	Trustee Turner MOVED to APPROVE the RLG Proposal to Access Lintel and Recommend Repair Options. Trustee Naughtin SECONDED the MOTION. Director Brooks noted this proposal will find the cause of the lintel collapse and give repair options and be funded from the Capital Development fund. On roll call vote, Trustees Sours, Turner, Naughtin, Gardner, Gillis, Spialek, and Allen voted aye. There were no nays. MOTION was PASSED.
OTHER BUSINESS	None.
ADJOURNMENT	Trustee Gillis MOVED to adjourn at 6:05 p.m. Trustee Gardner SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

_____
Secretary

_____
President