



MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF PEKIN PUBLIC LIBRARY HELD TUESDAY, OCTOBER 28, 2025, AT 5:00 P.M. AT 301 S. FOURTH ST., PEKIN, IL.

TRUSTEES PRESENT: Carrie Allen, President; Randy Turner, Vice President; Leslie Leitner, Secretary; Gary Gillis, Treasurer; Mary Ann Ladendorf; Maureen Naughtin; Larry Spialek

TRUSTEES ABSENT: Mary Jane Sours, Christy Gardner

OTHERS PRESENT: Emily Lambe, Public Information Manager

President Allen called the meeting to order at 5:00 p.m.

MINUTES

The MINUTES of the Tuesday, September 23, 2025, Regular Board Meeting, were approved with one change. The name Leitner should be changed to Allen to reflect Allen calling the meeting to order. Copies of the minutes and financial reports were sent to the Trustees prior to the meeting. Trustee Gillis MOVED to APPROVE the minutes. Trustee Spialek SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

AUDIENCE TO VISITORS

None

CORRESPONDENCE AND COMMUNICATIONS

Trustee Connection
Upcoming Programs

Emily Lambe updated the Board on programs for November.

FINANCIAL REPORT AND EXPENDITURE APPROVAL

Following discussion, Trustee Gillis MOVED to APPROVE expenditures for September in the amount of \$126,807.11. Trustee Turner SECONDED the MOTION. On roll call vote, Trustees Turner, Leitner, Naughtin, Allen, Gillis, Ladendorf, and Spialek voted aye. There were no nays. MOTION was PASSED.

COMMITTEE REPORTS

The Finance Committee met on Monday, October 20, to discuss the budget draft. Director Brooks said there is an increase of 4.91 percent of the operating revenue for the levy. The committee recommended the budget as presented.

DIRECTOR'S REPORT

Director Brooks noted he requested \$7,950 from the Friends of the Library for support in the 2026 Dolly Parton's Imagination Library, school bus grants, prizes for the Adult Reading Challenge, and the staff appreciation holiday party. In addition, he noted the library will be hiring a new maintenance worker.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Approve Changes to Meeting Room Use Policy

Trustee Gillis MOVED to APPROVE the changes to the Meeting Room Use Policy. Trustee Naughtin SECONDED the MOTION. Director Brooks explained the lounge in Adult Services will now be used as a meeting room for outside groups. On roll call vote, Trustees Turner, Leitner, Naughtin, Allen, Gillis, Ladendorf, and Spialek voted aye. There were no nays. MOTION was PASSED.

Approve Funding for Rooftop Unit #1 Repairs from Capital Maintenance Fund

Trustee Gillis MOVED to APPROVE funding for the Rooftop #1 Unit Repairs from the Capital Maintenance Fund for \$10,587.00. Trustee Ladendorf SECONDED the MOTION. Director Brooks noted the repairs are too much for our regular repair budget, thus they will be taken from Capital Maintenance. On roll call vote, Trustees Turner, Leitner, Naughtin, Allen, Gillis, Ladendorf, and Spialek voted aye. There were no nays. MOTION was PASSED.

Approve Contract with Arndt Municipal Support, Inc. with 21st Century Funds.

Trustee Naughtin MOVED to APPROVE the Contract with Arndt Municipal Support for \$8700 to be paid with 21st Century Funds. Trustee Leitner SECONDED the MOTION. Director Brooks explained this contract is for a consultant for Strategic Planning. On roll call vote, Trustees Turner, Leitner, Naughtin, Allen, Gillis, Ladendorf, and Spialek voted aye. There were no nays. MOTION was PASSED.

Approve Contract to Purchase and Install New Community Room Projector from the Technology Fund

Trustee Gillis MOVED to APPROVE the Contract to Purchase and Install a New Community Room Projector from the Technology Fund. Trustee Turner SECONDED the MOTION. On roll call vote, Trustees Turner, Leitner, Naughtin, Allen, Gillis, Ladendorf, and Spialek voted aye. There were no nays. MOTION was PASSED.

Approve Levy Recommendation

Trustee Gillis MOVED to APPROVE the FY2027 Levy Recommendation. Trustee Spialek SECONDED the MOTION. The Finance Committee reviewed the draft and recommended the FY2027 budget amount of \$1,806.414 (property taxes plus bonds). This is a 4.91 percent increase. On roll call vote, Trustees Turner, Leitner, Naughtin, Allen, Gillis, Ladendorf, and Spialek voted aye. There were no nays. MOTION was PASSED.

Approve Contract with Dewberry for Lobby Desk Renovation and Grant Assistance from Capital Maintenance Fund

Trustee Naughtin MOVED to APPROVE the Contract with Dewberry for Lobby Desk Renovation and Grant Assistance from the Capital Maintenance Fund. Trustee Gillis SECONDED the MOTION. The quote for architect design from Dewberry for the new lobby desk is \$15,865. Director Brooks noted any change to the building must be bid out. Director Brooks suggested the library could apply for the grant and see if the state approves it before we move forward. The board discussed the exclusions listed on the Dewberry bid and suggested getting bids from other architects. On voice vote, all present voted nay. There were no ayes. MOTION was REJECTED.

OTHER BUSINESS

Trustee Leitner expressed kudos to the staff for the quick shift to Ingram Books after Baker and Taylor closed abruptly. The board also noted the Boundless App will be discontinued.

ADJOURNMENT

Trustee Gillis MOVED to adjourn at 5:55 p.m. Trustee Spialek SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

Secretary

President

