



MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF PEKIN PUBLIC LIBRARY HELD TUESDAY, MAY 27, 2025 AT 5:00 P.M. AT 301 S. FOURTH ST., PEKIN, IL.

TRUSTEES PRESENT: Carrie Allen, President; Randy Turner, Vice President; Leslie Leitner, Secretary; Gary Gillis, Treasurer; Maureen Naughtin (5:30 p.m.); Tim Williams, Mary Ann Ladendorf; Mary Jane Sours, Christy Gardner

TRUSTEES ABSENT: None.

OTHERS PRESENT: Emily Lambe, Public Information Manager

President Allen called the meeting to order at 5:02 p.m.

**MINUTES**

The MINUTES of the April 22, 2025, Regular Board Meeting; the April 10, 2025, Personnel Committee; and the May 13, 2025, Joint Finance and Personnel Committee were approved as presented. Copies of the minutes and financial reports were sent to the Trustees prior to the meeting. Trustee Gillis MOVED to APPROVE the minutes. Trustee Williams SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

**AUDIENCE TO VISITORS**

Larry Spialek, Guest

**CORRESPONDENCE AND COMMUNICATIONS**

Trustee Connection  
Upcoming Programs

Emily Lambe updated the Board on programs for June and the Summer Reading Kick Off.

**FINANCIAL REPORT AND EXPENDITURE APPROVAL**

Following discussion, Trustee Gillis MOVED to APPROVE expenditures for April in the amount of \$218,822.26. Trustee Sours SECONDED the MOTION. On roll call vote, Trustees Sours, Turner, Williams, Leitner, Allen, Gardner, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

**COMMITTEE REPORTS**

The Personnel committee will discuss the annual Director's Evaluation in Executive Session.

**DIRECTOR'S REPORT**

Director Brooks went over the completed FY2023-2025 Strategic Plan. The library will be moving on to a new Strategic Plan and discuss ways to complete that.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Authorize Xcell Mechanical Services to Replace HVAC Compressor for \$7952.00

Trustee Williams MOVED to APPROVE to Authorize Xcell Mechanical Services to Replace the HVAC Compressor for \$7952.00 from the Capital Maintenance Fund. Trustee Gillis SECONDED the MOTION. On roll call vote, Trustees Sours, Turner, Williams, Leitner, Allen, Gardner, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

Authorize Contract for Landscaping

Trustee Williams MOVED to APPROVE to Authorize a Contract for Landscaping to Hoerr Nursery for \$3,600 from the 21<sup>st</sup> Century Fund for the Storybook Garden. Trustee Turner SECONDED the MOTION. On roll call vote, Trustees Sours, Turner, Williams, Leitner, Allen, Gardner, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

Authorize Purchase of New  
Copier from Konica Minolta

Trustee Naughtin MOVED to APPROVE to Authorize the Purchase of a New Copier from Konica Minolta. Trustee Sours SECONDED the MOTION. On roll call vote, Trustees Sours, Turner, Williams, Leitner, Naughtin, Allen, Gardner, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

Executive Session to Discuss  
Personnel ref. ILCS 120 Section  
12(c)(1)

Trustee Gillis MOVED to go to Executive session at 5:39 p.m to Discuss Personnel ref. ILCS 120 Section 12(c)(1). Trustee Naughtin SECONDED the MOTION. Trustees Sours, Turner, Williams, Leitner, Naughtin, Allen, Gardner, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

Trustee Gillis MOVED to return to open session at 6:00 p.m. Trustee Ladendorf SECONDED the MOTION. On roll call vote, Trustees Sours, Turner, Williams, Leitner, Naughtin, Allen, Gardner, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

Approve Any Recommended  
Salary Changes for Personnel

Trustee Gillis MOVED to Accept the Updated Salary Matrix, a Salary Increase of 3.4 % for Director Brooks (as recommended by the Joint Finance and Personnel Committees) and the Updated and Revised Resolution from July 2018. Trustee Williams SECONDED the MOTION. On roll call vote, Trustees Sours, Turner, Williams, Leitner, Naughtin, Allen, Gardner, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

#### **OTHER BUSINESS**

None.

#### **ADJOURNMENT**

Trustee Gillis MOVED to adjourn at 6:03 p.m. Trustee Gardner SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

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Secretary

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President