



MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF PEKIN PUBLIC LIBRARY HELD TUESDAY, SEPT. 26, 2023 AT 5:00 P.M. AT 301 S. FOURTH ST., PEKIN, IL.

TRUSTEES PRESENT: Carrie Allen, President; Randy Turner, Vice President; Leslie Leitner, Secretary; Gary Gillis, Treasurer; Maureen Naughtin; and; Tim Williams

TRUSTEES ABSENT: Mary Jane Sours; Sue Crowell; Mary Ann Ladendorf

OTHERS PRESENT: Emily Lambe, Public Information Manager

President Allen called the meeting to order at 5:02 p.m.

MINUTES

The MINUTES of the July 25, 2023, Regular Board Meeting were approved as presented. Copies of the minutes and financial reports were sent to the Trustees prior to the meeting. Trustee Williams MOVED to APPROVE the minutes. Trustee Naughtin SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

AUDIENCE TO VISITORS

None

CORRESPONDENCE AND COMMUNICATIONS

Trustee Connection
Upcoming Programs

Emily Lambe updated the Board on programs for October, Play Cafe, and plans for Fall. Trustee Leitner also updated the Board on the Friends of the Library 50th Anniversary celebration on Oct. 19.

FINANCIAL REPORT AND EXPENDITURE APPROVAL

Following discussion, Trustee Gillis MOVED to APPROVE expenditures for July in the amount of \$161,248.94 and expenditures for August in the amount of \$99,622.74. Trustee Williams SECONDED the MOTION. On roll call vote, Trustees Turner, Williams, Leitner, Naughtin, Allen, and Gillis voted aye. There were no nays. MOTION was PASSED.

COMMITTEE REPORTS

No report

DIRECTOR'S REPORT

Director Brooks presented the FY2025 Budget Draft to the board, with the expectation that the Replacement Tax will be 25% less than this year. Also presented was a Capital Projects update, noting the office copier was replaced, server and networking upgrade is in the home stretch, and new signs should be installed in October. Finally, a Surplus Property List was given; those surplus items will be donated to other government and/or nonprofit agencies.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Review FY2020 Audit

Trustee Naughtin MOVED to APPROVE to adopt the FY2020 audit. Trustee Gillis SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

Approve Fund Balance Transfer Trustee Gillis MOVED to APPROVE the Fund Balance Transfer. The recommendation is to transfer \$91,731 into our Capital Development funds with the first \$5,000 going into the Technology Fund. Trustee Williams SECONDED the MOTION. On roll call vote, Trustees Turner, Williams, Leitner, Naughtin, Allen, and Gillis voted aye. There were no nays. MOTION was PASSED.

OTHER BUSINESS

None.

ADJOURNMENT

Trustee Gillis MOVED to adjourn at 5:33 p.m. Trustee Williams SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

Secretary

President