



MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF PEKIN PUBLIC LIBRARY HELD TUESDAY SEPTEMBER 27, 2022, AT 5:00 P.M. AT 301 S. FOURTH ST., PEKIN, IL.

TRUSTEES PRESENT: Carrie Allen, President; Randy Turner, Vice President; Leslie Leitner, Secretary; Gary Gillis, Treasurer; Maureen Naughtin; Mary Jane Sours; and Mary Ann Ladendorf (5:20)

TRUSTEES ABSENT: Sue Crowell; Tim Williams

OTHERS PRESENT: Jeff Brooks, Director; Emily Lambe, Public Information Manager

President Allen called the meeting to order at 5:04 p.m.

MINUTES

The MINUTES of the July 26, 2022, Regular Board Meeting, and the September 21, 2022, Finance Committee Meeting were approved as presented. Copies of the minutes and financial reports were sent to the Trustees prior to the meeting. Trustee Gillis MOVED to APPROVE the minutes. Trustee Sours SECONDED the MOTION. On a voice vote, all present voted aye. There were no nays. MOTION was PASSED.

AUDIENCE TO VISITORS

None.

CORRESPONDENCE AND COMMUNICATIONS

Trustee Connection
Upcoming Programs

Emily Lambe updated the Board on upcoming programs for October and reported on the successful programs in September.

FINANCIAL REPORT AND EXPENDITURE APPROVAL

Trustee Leitner MOVED to APPROVE expenditures for July for \$169,924.75 and expenditures for August for \$56,392.35. Trustee Gillis SECONDED the MOTION. On roll call vote, Trustees Sours, Turner, Leitner, Naughtin, Allen, and Gillis voted aye. There were no nays. MOTION was PASSED.

COMMITTEE REPORTS

Covered in Director's Report.

DIRECTOR'S REPORT

Director Brooks explained the Quarterly Stats sheet in the board packet and how the Youth Services Department is changing how they count program attendance to reflect a more accurate count. The Director also went over the Strategic Plan, noting the added staff component and went over goals for the library. The Director also discussed the Finance Committee meeting, noting the library's replacement taxes far exceed what was projected, so the committee discussed how to use that revenue to start working on the list of Capital Projects for the library. Trustee Gillis suggested investing some of those funds now that rates are increasing.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Authorize the Elimination of Overdue Fines for all Library Cards

Trustee Naughtin MOVED to APPROVE to authorize the elimination of overdue fines on all library cards. Trustee Gillis SECONDED the MOTION. Director Brooks stated that the library already eliminated fines for kids, and there was no real lost revenue to the library. We want people to come to the library. Late fee limits are \$5 per item; when the items aren't returned, they go into 'lost' status, and those charges are placed on the patron's card. Trustee Sours suggested that fines motivate users to return items. Director Brooks will bring more data to the next board meeting to support the decision. Motion was tabled.

Authorize Purchase of Walk Behind Automatic Scrubber

Trustee Sours MOVED to APPROVE the Purchase of a Walk Behind Automatic Scrubber. Trustee Naughtin SECONDED the MOTION. Director Brooks informed the Board that the library's previous floor scrubber died last year, and the floors have been mopped by hand, which leaves a film of dirty water on the

floor and in the grout. This machine will eliminate that problem. On roll call vote, Trustees Sours, Turner, Leitner, Naughtin, Allen, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

OTHER BUSINESS

Trustee Gillis shared a story on how quickly he received a book by interlibrary loan. The Business After Hours event was discussed and everyone felt it went well and was very successful. The Board also talked about more art in the building, and Director Brooks informed the Board that the library was working with the Peoria Art Guild to have rotating artists display their art in the lobby. Director Brooks also updated the Board on the Literacy Summit; he is working on applying for grants to cover speaker costs for the event.

ADJOURNMENT

Trustee Gillis MOVED to adjourn at 6:21 p.m. Trustee Naughtin SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

Secretary

President