



MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF PEKIN PUBLIC LIBRARY HELD TUESDAY, APRIL 25, 2023 AT 5:00 P.M. AT 301 S. FOURTH ST., PEKIN, IL.

TRUSTEES PRESENT: Carrie Allen, President; Randy Turner, Vice President; Leslie Leitner, Secretary; Gary Gillis, Treasurer; Maureen Naughtin (5:15); Mary Ann Ladendorf; Mary Jane Sours and Sue Crowell

TRUSTEES ABSENT: Tim Williams

OTHERS PRESENT: Emily Lambe, Public Information Manager

President Allen called the meeting to order at 5:00 p.m.

**MINUTES**

The MINUTES of the March 28, 2023, Regular Board Meeting and the April 18, 2023, Joint Finance and Personnel Committee were approved as presented. Copies of the minutes and financial reports were sent to the Trustees prior to the meeting. Trustee Crowell MOVED to APPROVE the minutes. Trustee Gillis SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

**AUDIENCE TO VISITORS**

None.

**CORRESPONDENCE AND COMMUNICATIONS**

Trustee Connection  
Upcoming Programs

Emily Lambe updated the Board on programs for May.

**FINANCIAL REPORT AND EXPENDITURE APPROVAL**

Following discussion, Trustee Gillis MOVED to APPROVE expenditures for March in the amount of \$88,437.22. Trustee Sours SECONDED the MOTION. On roll call vote, Trustees Sours, Turner, Leitner, Allen, Crowell, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

**COMMITTEE REPORTS**

Joint Finance and Personnel Committee met to discuss the Director's Evaluation.

**DIRECTOR'S REPORT**

Director Brooks discussed current Capital Projects; new security gates are being installed this week; he just received samples of new signage from Dewberry; and furniture reupholstery is partially complete.

**NEW BUSINESS**

Contract with Konica Minolta for Public Computers

Trustee Leitner MOVED to APPROVE the contract with Konica Minolta for the new public computer stations. Trustee Turner SECONDED the MOTION. Director Brooks said it is part of our Capital Plan to replace the 8-10-year-old public computers. We are decreasing our Adult PC lab by five computers since traffic doesn't justify 20 PC's anymore. Two of the new computers will be used in the Technology Lab. On roll call vote, Trustees Sours, Turner, Leitner, Naughtin, Allen, Crowell, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

Approve FY2024 Budget

Trustee Gillis MOVED to APPROVE the FY 2024 budget. Trustee Ladendorf SECONDED the MOTION. Director Brooks said that in this current budget, some funds have shifted from salaries and benefits to Maintenance Agreements due to staff changes. On roll call vote, Trustees Sours, Turner, Leitner, Naughtin, Allen, Crowell, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

Executive Session to Discuss Personnel ref. ILCS 120 Section 12(c)(1)

Trustee Crowell MOVED to go to closed session at 5:45 p.m. Trustee Sours SECONDED the MOTION. On roll call vote, Trustees Sours, Turner, Leitner, Naughtin, Allen, Crowell, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

Trustee Gillis MOVED to return to open session at 6:06 p.m. On roll call vote, Trustees Sours, Turner, Leitner, Naughtin, Allen, Crowell, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

Trustee Ladendorf MOVED to approve a 5.1% pay increase for Director Brooks. Trustee Gillis SECONDED the MOTION. On roll call vote, Trustees Sours, Turner, Leitner, Naughtin, Allen, Crowell, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

**OTHER BUSINESS**

None.

**ADJOURNMENT**

Trustee Gillis MOVED to adjourn at 6:09 p.m. Trustee Crowell SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

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Secretary

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President