



MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF PEKIN PUBLIC LIBRARY HELD TUESDAY, MAY 28, 2024 AT 5:00 P.M. AT 301 S. FOURTH ST., PEKIN, IL.

TRUSTEES PRESENT: Carrie Allen, President; Randy Turner, Vice President; Leslie Leitner, Secretary; Gary Gillis, Treasurer; Maureen Naughtin; Mary Ann Ladendorf; Mary Jane Sours

TRUSTEES ABSENT: Tim Williams; Sue Crowell

OTHERS PRESENT: Emily Lambe, Public Information Manager

President Allen called the meeting to order at 5:00 p.m.

MINUTES

The MINUTES of the April 23, 2024, Regular Board Meeting and the May 9, 2024, Special Board Meeting, were approved as presented. Copies of the minutes and financial reports were sent to the Trustees prior to the meeting. Trustee Gillis MOVED to APPROVE the minutes. Trustee Sours SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

AUDIENCE TO VISITORS

None.

CORRESPONDENCE AND COMMUNICATIONS

Trustee Connection
Upcoming Programs

Emily Lambe updated the Board on programs for June, noting the Summer Adventure kicks off on June 1.

FINANCIAL REPORT AND EXPENDITURE APPROVAL

Following discussion, Trustee Gillis MOVED to APPROVE expenditures for April in the amount of \$184,096.13. Trustee Ladendorf SECONDED the MOTION. On roll call vote, Trustees Sours, Turner, Leitner, Naughtin, Allen, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

COMMITTEE REPORTS

No meeting.

DIRECTOR'S REPORT

Director Brooks updated the Board on the Pekin Grade-Level Readiness Coalition, noting the coalition created a 90 day action plan; working on a logo and branding, and will launch at the Pekin Bicentennial Celebration on July 6.

NEW BUSINESS

Review FY2021 Audit and Approve Fund Balance Transfer

Trustee Turner MOVED to APPROVE the FY2021 Audit and Approve the Fund Balance Transfer of \$34,260 into the Capital Development Fund, with the first \$5,000 going to the Technology Fund. Trustee Naughtin SECONDED the MOTION. Director Brooks went over the audit, noting this covers the COVID year. On roll call vote, Trustees Sours, Turner, Leitner, Naughtin, Allen, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

Review Marketing Plan Update

Director Brooks went over the updated Marketing Plan. Trustee Gillis suggested looking into marketing tailored to a patron's borrowing history. Trustee Ladendorf suggested planning another Business After Hours in the future. No board action is needed.

Authorize Full Closure on
September 7, 2024

Trustee Gillis MOVED to APPROVE to authorize the full closure of the Library on September 7, 2024. Trustee Ladendorf SECONDED the MOTION. Director Brooks said having the library closed for the Marigold Festival helps with staffing issues, so library employees can work the library booths at the festival. On roll call vote, Trustees Sours, Turner, Leitner, Naughtin, Allen, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

OTHER BUSINESS

Trustee Gillis announced the Pekin Street Faire on Saturday, June 15 with lots of events and a community picture.

ADJOURNMENT

Trustee Gillis MOVED to adjourn at 5:40 p.m. Trustee Ladendorf SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

Secretary

President