



MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF PEKIN PUBLIC LIBRARY HELD TUESDAY, MARCH 26, 2024, AT 5:00 P.M. AT 301 S. FOURTH ST., PEKIN, IL.

TRUSTEES PRESENT: Carrie Allen, President; Randy Turner, Vice President; Leslie Leitner, Secretary; Gary Gillis, Treasurer; Tim Williams; Mary Jane Sours; Sue Crowell; Maureen Naughtin; Mary Ann Ladendorf

TRUSTEES ABSENT: None

OTHERS PRESENT: Jeff Brooks, Director; Emily Lambe, Public Information and Office Manager; Jared Olar, Local History Program Coordinator

President Allen called the meeting to order at 5:03 p.m.

MINUTES

The MINUTES of the Feb. 27, 2024, Regular Board Meeting were approved as presented. Copies of the minutes and financial reports were sent to the Trustees before the meeting. Trustee Crowell MOVED to APPROVE the minutes. Trustee Sours SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

AUDIENCE TO VISITORS

None

CORRESPONDENCE AND COMMUNICATIONS

Trustee Connection
Upcoming Programs

Emily Lambe included the April calendars in the Board Packet, noting lots of activities planned for Spring Break. Jared Olar updated the Board on his work with the Pekin Bicentennial activities, including a film series at the library, a weekly column of Pekin History, a Bicentennial book, and downtown business building history.

FINANCIAL REPORT AND EXPENDITURE APPROVAL

Following discussion, Trustee Gillis MOVED to APPROVE expenditures for February in the amount of \$110,342.71. Trustee Williams SECONDED the MOTION. On roll call vote, Trustees Sours, Turner, Williams, Leitner, Naughtin, Allen, Crowell, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

COMMITTEE REPORTS

Trustee Leitner updated the Board on the Personnel Committee, stating the link to the Director's Review will be emailed in a few days, and there will be a joint Personnel and Finance Committee meeting on April 16.

DIRECTOR'S REPORT

Director Brooks gave an update on the Pekin Grade-Level Readiness Coalition (formerly Literacy Summit). The group has met three times, and their goal is to have 90% of kids in Pekin reading at the proficient level by the end of third grade by 2033. Their key strategy areas are school readiness, school attendance, afterschool and summer learning, and book distribution.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Sign Intergovernmental Agreement Establishing RSA and Authorizing Membership in RSA

Trustee Crowell MOVED to APPROVE to sign the Intergovernmental Agreement Establishing RSA and Authorizing Membership in RSA. Trustee Williams SECONDED the MOTION. Director Brooks gave the history and data of RSA and how it provides the library's online catalog access. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

Continue Participation in the Non-Resident Card Program, including Waiving Fees for Minors Under 18

Trustee Naughtin MOVED to APPROVE to Continue Participation in the Non-Resident Card Program, including Waiving Fees for Minors Under 18. Trustee Gillis SECONDED the MOTION. Director Brooks explained a new law in May of 2022 that gives the library the option of including free non-resident cards to minors. Currently, there has been a gap from the 0-5 years age group since they don't qualify for student cards, and this would solve this issue. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

Amend Minutes from the September 26, 2023 Board Meeting

Trustee Leitner MOVED to APPROVE to Amend the Minutes of the September 26, 2023 Board Meeting. Trustee Williams SECONDED the MOTION. Director Brooks would like the minutes of the September 26, 2023, Board Meeting to reflect the Director's Memo and in the recording to say, 'The recommendation is to transfer \$91,731 into our Capital Development funds with the first \$5,000 going into the Technology Fund.' On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

Review Strategic Plan Update

The Library Board went over the current Strategic Plan in the board packet, with updates listed under each action.

OTHER BUSINESS

The Library Board talked about the increase of homeless patrons at the library. Director Brooks informed the Board that the City of Pekin's Public Works Department will now be mowing the library's property. Director Brooks also distributed information on openings for the RAILS Board of Trustee seats.

ADJOURNMENT

Trustee Gillis MOVED to adjourn at 6:29 p.m. Trustee Williams SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

Secretary

President