



MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF PEKIN PUBLIC LIBRARY HELD TUESDAY, June 27, 2023 AT 5:00 P.M. AT 301 S. FOURTH ST., PEKIN, IL.

TRUSTEES PRESENT: Carrie Allen, President; Leslie Leitner, Secretary; Gary Gillis, Treasurer; Maureen Naughtin; Mary Ann Ladendorf; Tim Williams; Mary Jane Sours and Sue Crowell

TRUSTEES ABSENT: Randy Turner, Vice President

OTHERS PRESENT: Emily Lambe, Public Information Manager

President Allen called the meeting to order at 5:05 p.m.

Trustee Gillis MOVED to AMEND the agenda as presented. Trustee Sours SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

MINUTES

The MINUTES of the May 23, 2023, Regular Board Meeting; and June 15, 2023, Building and Grounds Committee Meeting were approved as presented. Copies of the minutes and financial reports were sent to the Trustees prior to the meeting. Trustee Crowell MOVED to APPROVE the minutes. Trustee Ladendorf SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

AUDIENCE TO VISITORS

Cat Klassen and Katelyn Ortega, from the Youth Services Department, updated the board on the Summer Reading Adventure and upcoming programs.

CORRESPONDENCE AND COMMUNICATIONS

Trustee Connection
Upcoming Programs

Emily Lambe updated the Board on programs for July and Summer Reading.

FINANCIAL REPORT AND EXPENDITURE APPROVAL

Following discussion, Trustee Williams MOVED to APPROVE expenditures for May in the amount of \$210,483.20. Trustee Gillis SECONDED the MOTION. On roll call vote, Trustees Sours, Williams, Leitner, Naughtin, Allen, Crowell, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

COMMITTEE REPORTS

Trustee Williams updated the board with additional information requested by the Building and Grounds Committee regarding the new signage project. Trustee Williams presented a book with samples from other clients and projects.

DIRECTOR'S REPORT

Director Brooks reported on the serious repairs need to the current HVAC system, as well as the cost of the water restoration and the unplanned upgrades needed to the server room. Other items needing additional funding in the future will be new security cameras and shed repair.

NEW BUSINESS

Approve the Purchase of Copier/Printer Equipment

Trustee Williams MOVED to APPROVE the Purchase of the Copier/Printer Equipment. Trustee Naughtin SECONDED the MOTION. Director Brooks noted that the library's Capital Plan calls for replacing the

administrative office copier/printer. The exiting one will replace the public printer, which will be moved to storage for parts. On roll call vote, Trustees Sours, Williams, Leitner, Naughtin, Allen, Crowell, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

Approve Facet Contract to
Update Network Infrastructure

Trustee Crowell MOVED to APPROVE to Approve the Facet Contract to Update Network Infrastructure. Trustee Gillis SECONDED the MOTION. Director Brooks reported that the library has been having issues with some of our networking equipment, as well as the new security gates, due to the age of network infrastructure. On roll call vote, Trustees Sours, Williams, Leitner, Naughtin, Allen, Crowell, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

OTHER BUSINESS

The Board discussed possibly changing some of the items on the Board Agenda template.

ADJOURNMENT

Trustee Sours MOVED to adjourn at 6:20 p.m. Trustee Crowell SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

Secretary

President