



MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF PEKIN PUBLIC LIBRARY HELD TUESDAY, JULY 25, 2023 AT 5:00 P.M. AT 301 S. FOURTH ST., PEKIN, IL.

TRUSTEES PRESENT: Carrie Allen, President; Randy Turner, Vice President; Leslie Leitner, Secretary; Gary Gillis, Treasurer; Maureen Naughtin; Mary Ann Ladendorf; Tim Williams; and Sue Crowell

TRUSTEES ABSENT: Mary Jane Sours

OTHERS PRESENT: Emily Lambe, Public Information Manager; Victoria Volckmann, Head of Material Services

President Allen called the meeting to order at 5:03 p.m.

MINUTES

The MINUTES of the June 27, 2023, Regular Board Meeting were approved as presented. Copies of the minutes and financial reports were sent to the Trustees prior to the meeting. Trustee Gillis MOVED to APPROVE the minutes. Trustee Williams SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

AUDIENCE TO VISITORS

Victoria Volckmann, Head of Material Services

CORRESPONDENCE AND COMMUNICATIONS

Trustee Connection
Upcoming Programs

Emily Lambe updated the Board on programs for August, Summer Reading success, and plans for Fall. Victoria Volckmann, Head of Material Services, updated the Board on circulation trends and the fine waiving project.

FINANCIAL REPORT AND EXPENDITURE APPROVAL

Following discussion, Trustee Williams MOVED to APPROVE expenditures for June in the amount of \$140,228.11. Trustee Crowell SECONDED the MOTION. On roll call vote, Trustees Turner, Williams, Leitner, Naughtin, Allen, Crowell, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

COMMITTEE REPORTS

No report

DIRECTOR'S REPORT

Director's Report is in the packet.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Approve Closed Session Minutes

Trustee Williams MOVED to APPROVE the closed session minutes. Trustee Leitner SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

Amend Employee Handbook 2.8 and 8.4

Trustee Crowell MOVED to APPROVE to Amend the Employee Handbook 2.8 and 8.4. Trustee Leitner SECONDED the MOTION. Director Brooks reported that these changes address the first recommendation on Sexual Misconduct by our insurance company in our Risk Assessment. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

Contract with GMD Surfaces For Exterior Monumental Sign Project for \$7,650 Trustee Crowell MOVED to APPROVE the contract with GMD Surfaces for the Exterior Monumental Sign Project for \$7,650. Trustee Gillis SECONDED the MOTION. On roll call vote, Trustees Turner, Williams, Leitner, Naughtin, Allen, Crowell, Gillis, and Ladendorf voted aye. There were no nays. MOTION was PASSED.

Election of Officers Trustee Crowell presented the slate of officers for 2023-2024. President: Carrie Allen; Vice President: Randy Turner; Treasurer: Gary Gillis; Secretary: Leslie Leitner. On voice vote, all present voted aye. There were no nays. MOTION was PASSED

Approve Board Meeting Dates for August 2023-July 2024 Trustee Gillis MOVED to APPROVE the Board Meeting Dates for 2023-2024. Trustee Turner SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

OTHER BUSINESS None.

ADJOURNMENT Trustee Gillis MOVED to adjourn at 5:38 p.m. Trustee Naughtin SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

Secretary

President